

EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st November 2010 to 28th February 2011

(published as at 18th October 2010)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

"Key Decisions" are defined as:

- (a) ones which are likely:
 - i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or
 - ii) to result in expenditure or savings amounting in total to £50,000 or more.

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you. The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor G Chance Councillor M Hall

Councillor Debbie Taylor

Councillor C Gandy Leader of the Council and Portfolio Holder for Community Leadership & Partnership

Councillor M Braley

Councillor J Brunner

Councillor B Clayton

Deputy Leader and Portfolio Holder for Corporate Management
Portfolio Holder for Community Safety & Regulatory Services
Portfolio Holder for Housing, Local Environment & Health

Councillor G Hopkins Portfolio Holder for Leisure & Tourism

Councillor J Pearce Portfolio Holder for Planning, Regeneration, Economic Development & Transport

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non- Key)	Lead Councillor/ Portfolio Holder	Comments
1	Executive	10 Nov 2010		Climate Change Strategy	Key	Councillor Brandon Clayton	Executive Committee to make recommendations to full Council.
2	Executive	10 Nov 2010	27 Jan 2010	Review of Dial a Ride Service	Key	Councillor Carole Gandy	Executive Committee to make recommendations to full Council.
3	Executive	10 Nov 2010		Scheme of Delegation - Land Drainage Enforcement	Key	Councillor Brandon Clayton	Executive Committee to make recommendations to full Council.
4	Executive	10 Nov 2010		Budget 2011/12 - Update	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non- Key)	Lead Councillor/ Portfolio Holder	Comments
5	Executive	24 Nov 2010		Draft Core Strategy	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council.
6	Executive	24 Nov 2010		Bromsgrove and Redditch Joint Core Strategies - Consultation Responses	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council.
7	Executive	24 Nov 2010		Local Development Scheme - Update	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council.

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non- Key)	Lead Councillor/ Portfolio Holder	Comments
8	Executive	2 Dec 2010	18 Aug 2010	Bereavement Services - New Cemetery Options	Key	Councillor Brandon Clayton	Executive Committee to make recommendations to full Council. Delayed for Officers to seek further information.
9	Executive	2 Dec 2010		Budget 2011/12 - Update	Non-key	Councillor Michael Braley	
10	Executive	2 Dec 2010		Quarterly Performance Monitoring - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
11	Executive	2 Dec 2010		Quarterly Budget Monitoring - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
12	Executive	2 Dec 2010		Quarterly Monitoring of Formal Complaints and Compliments - Quarter 2 - June to September 2010	Non-key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non- Key)	Lead Councillor/ Portfolio Holder	Comments
13	Executive	2 Dec 2010		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
14	Executive	2 Dec 2010	24 Nov 2010	Grants Policy 2011/12	Key	Councillor Carole Gandy	Request from Officers to carry out further consultation.
15	Executive	2 Dec 2010		Bereavement Services - Use of Waste Heat from the Crematorium	Key	Councillor Brandon Clayton	
16	Executive	2 Dec 2010	10 Nov 2010	Tenant Involvement Agreement	Key	Councillor Brandon Clayton	Further consultation with tenants required before finalisation of agreement
17	Council	13 Dec 2010		Polling Stations - Review	Non-key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non- Key)	Lead Councillor/ Portfolio Holder	Comments
18	Executive	12 Jan 2011		Supplementary Planning Document - Town Centre	Key	Councillor Jinny Pearce	
19	Executive	12 Jan 2011		Supplementary Planning Document - Encouraging Good Design	Key	Councillor Jinny Pearce	
20	Executive	12 Jan 2011		Playing Pitch Strategy	Key	Councillor Jinny Pearce	
21	Executive	12 Jan 2011		Customer Experience Strategy	Non-key	Councillor Michael Braley	
22	Executive	12 Jan 2011		Budget 2011/12 - Update	Non-key	Councillor Michael Braley	
23	Executive	3 Feb 2011	31 Mar 2010	Town Centre Landscape Improvements (including Church Green)	Key	Councillor Brandon Clayton	

Proposed to be made by the Executive on **10 Nov 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Climate Change Strategy	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Director of Policy, Performance and Partnerships REPORT AUTHOR	Dealing with the Climate Change agenda is a key corporate priority for the Council. This strategy sets out the strategic policy	REASONS FOR BEING ON THE FORWARD PLAN Climate change mitigation, but especially adapting to increasing severe weather events has a significant effect on two or more wards.
C John Climate Change Manager	framework in which we can achieve our objectives of: Reducing our own energy use and carbon emissions as an organisation;	
	 Reducing community emissions from housing, industry and commerce and transport; Increasing our resilience towards future climate change, including more extreme weather events such as prolonged heatwaves, droughts and flooding etc. 	
	The strategy concludes with an action plan split by the key themes of: • Energy Efficiency	

	 Renewable Energy Water Issues Recycling and Waste Transport Green Economy Healthy Open Spaces Sustainable New Development Adaptation 	
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Stakeholders RBC Overview and Scrutiny Committee; RBC Climate Change Advisory Panel; Worcestershire County Council and all other District Councils; various members of the public who have requested to be consulted, Redditch Friends of the Earth, Redditch Vegetarians and Vegans.	Informal consultation via e-mail – inviting comments and responses.	Comments due back by 31st August 2010

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Bromsgrove District Council

KEY DECISION

Proposed to be made by the Executive on 10 Nov 2010

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Carole Gandy	Review of Dial a Ride Service	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR R Griffin Dial a Ride & Shopmobility Manager	SUMMARY This report contains recommendations for the future delivery of the Dial a Ride Service. The Council commissioned an independent review of the service carried out by JMP Consulting Agency. This was due to the current climate of reducing budgets and spending reviews and the requirement to look at the sustainability and resilience of the service in future years.	REASONS FOR BEING ON THE FORWARD PLAN There are financial implications for the Council in delivering this service in future years
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Dial a Ride Task & Finish Group, Worcestershire County Council and relevant officers.	Questionnaires, face to face interviews with service users and staff.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH
Worcestershire County Council, Bromsgrove WRVS

KEY DECISION

Proposed to be made by the Executive on **10 Nov 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Scheme of Delegation - Land Drainage Enforcement	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Environmental Services REPORT AUTHOR C Wilson Operations Manager, LECS	SUMMARY To seek Member approval to revised funding limits to enable Officers to proceed in a more timely fashion with enforcement actions in accordance with current legislation.	REASONS FOR BEING ON THE FORWARD PLAN There have been many recent instances where Officers have not been sufficiently empowered to enable swift actions where necessary. This could give rise to unnecessary flood risk scenarios.
CONSULTATION DETAILS	Method of Consultation E-mail dated 14th October 2010 to Portfolio Holder.	Consultation Period or Dates Decision at Council meeting on 13th December 2010.

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **24 Nov 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Draft Core Strategy	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Background Papers: Report of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010 REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek endorsement of the Draft Core Strategy for the purposes of public consultation.	REASONS FOR BEING ON THE FORWARD PLAN Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP), which are open to all Members.	Regular PAP meetings	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH	
N/A	

KEY DECISION

Proposed to be made by the Executive on **24 Nov 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Bromsgrove and Redditch Joint Core Strategies - Consultation Responses	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER REport of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - May 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010 REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek endorsement of the responses to the joint consultation on the Bromsgrove and Redditch Joint Core Strategy.	REASONS FOR BEING ON THE FORWARD PLAN Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Regular PAP meetings	Ongoing

DECISIONS TO BE MADE IN PARTNERSH	IP WITH		
N/A			

KEY DECISION

Proposed to be made by the Executive on **24 Nov 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Local Development Scheme - Update	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Local Development Scheme No4 - July 2010 REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek Members agreement on a revised Core Strategy work timetable. To seek Members approval to abandon production of the Site Allocations Development Plan Document.	REASONS FOR BEING ON THE FORWARD PLAN Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Method of Consultation Regular PAP meetings.	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH N/A

Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Bereavement Services - New Cemetery Options	(Various Wards)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Environmental Services; Feasibility study by Goldray Ltd REPORT AUTHOR I Gregory Bereavement Services Manager	SUMMARY To identify a new site, on which a cemetery can be established owned and managed by Redditch Borough Council and to agree funding for a feasibility study and the development of a timetable.	REASONS FOR BEING ON THE FORWARD PLAN To seek Members approval for a feasibility study for the provision of a new cemetery.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Viability of site options.	Discussion currently across departments.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Carole Gandy	Grants Policy 2011/12	(No Specific Ward Relevance)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR D Hancox Voluntary Sector Grants Co-ordinator	SUMMARY Opening of the 2011/12 Grants Scheme. The allocation of percentages of funding Thematic areas for consideration.	REASONS FOR BEING ON THE FORWARD PLAN Setting parameters within grants policy and target specific themes for aligning the grants scheme to Redditch Borough Council's overarching priorities and deliverable for 2011/12.
CONSULTATION DETAILS Grants Panel; Chair of Overview and Scrutiny Committee.	Method of Consultation Meetings.	Consultation Period or Dates 3rd September 2010

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Bereavement Services - Use of Waste Heat from the Crematorium	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Environmental Services REPORT AUTHOR G Revans, Head of Environmental Services Head of Environment	SUMMARY To provide relevant technical and financial information to allow Members to make an informed decision on whether the waste heat generated as part of the flue gas cleaning process should be used to assist with the heating of the swimming pool at the Abbey Stadium.	REASONS FOR BEING ON THE FORWARD PLAN To enable the Executive Committee to make a decision
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Meetings with contractors and consultants.	Discussion, currently across departments and with project consultants.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Abbey Stadium Developers and Project Leaders

Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Tenant Involvement Agreement	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Housing REPORT AUTHOR J Bough Housing Services Manager	SUMMARY The Tenant Involvement Agreement will replace the existing Tenant Participation Compact which is an agreement with RBC and our tenants. The agreement is to give all tenants of council housing a chance to be involved in how housing services are delivered. This is part of our Tenant Involvement Strategy action plan.	REASONS FOR BEING ON THE FORWARD PLAN To ask Members approval to implement the new Tenant Involvement Agreement as part of the Tenant Involvement Strategy Action Plan approved by Members in December 2009.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Tenants.	Borough Tenants Panel Tenants Groups	August / September 2010

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on 12 Jan 2011

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Supplementary Planning Document - Town Centre	(Abbey Ward)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Town Centre Supplementary Planning Doucment (SPD); Sustainability Appraisal (SA) REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek authority to hold a period of public consultation on the draft SPD and SA. To seek Member's endorsement of the SPD and SA for the purposes of public consultation.	REASONS FOR BEING ON THE FORWARD PLAN Town Centre Regeneration is a priority for the Council
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Ongoing	Regular PAP meetings
DECISIONS TO BE MADE IN PARTNERSHIP	WITH	

KEY DECISION

Proposed to be made by the Executive on 12 Jan 2011

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
On addition Brown	O salamata Blassia Basanat	AHNAZ
Councillor Jinny Pearce	Supplementary Planning Document -	All Wards
	Encouraging Good Design	
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER	SUMMARY	REASONS FOR BEING ON THE FORWARD PLAN
Report of the Head of Planning and	To seek authority to hold a period of public	Currently adopted Encouraging Good Design
Regeneration; Encouraging Good Design	consultation on the draft SPD and SA.	Supplementary Planning Guidance needs to
Supplementary Planning Document (SPD) and	ochoditation on the draft of B and ort.	be updated.
Sustainability Appraisal (SA)	To seek Member's endorsement of the SPD	
	and SA for the purposes of public consultation.	
REPORT AUTHOR		
A Rutt		
Development Control Manager		
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the	Regular PAP meetings.	Ongoing
Planning Advisory Panel which is open to all		
Members.	AUTIL	
DECISIONS TO BE MADE IN PARTNERSHIP	WIIH	

Proposed to be made by the Executive on 12 Jan 2011

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Playing Pitch Strategy	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Playing Pitch Strategy for Redditch Borough Council REPORT AUTHOR A Baldwin Planning Assistant	SUMMARY To seek endorsement of Playing Pitch Strategy for Redditch Borough.	REASONS FOR BEING ON THE FORWARD PLAN Forms part of the evidence base informing the Core Strategy which is a Council priority.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	PAP meetings.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Proposed to be made by the Executive on **3 Feb 2011**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Town Centre Landscape Improvements (including Church Green)	(Abbey Ward)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Background Papers: none specified REPORT AUTHOR C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer	SUMMARY To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green). (Key Decision)	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation Relevant Officers.	Consultation Period or Dates

DECISIONS	TO BE MADE	IN PARTNERSHIP	WITH